

Board of Directors
Vashon Island Remediation & Public Participation Center (IRPPC)

9 September 2003
Minutes

The meeting was convened at the Vashon Chamber office, but moved to a private home at 7:30pm due to logistical difficulties. Present were Board President James English, Treasurer Nan Hammett, and Secretary Steven Macdonald. The agenda is attached as the last page of these minutes.

Announcements

Conflicts in schedule for future meetings were discussed. The Board decided to change the November meeting to 4 November, due to the occurrence of the Veterans' Day holiday on 11 November.

Review and adoption of minutes from prior meeting (7/8/2003)

The minutes of the July Board meeting were adopted in August after email consultation of Directors. The Board decided to continue this method for future meetings, in order to accommodate the new bi-monthly Board meeting schedule.

Treasurer's report

The one-page Treasurer's Report (dated 15 July) and the eight-page Final Work Progress Report (dated 5 August) were discussed briefly. Expenditures to date were \$36,569.12.

Technical consulting services

Contractor progress was discussed separately for each contractor.

IERE. Soil vendors (R6) The Board discussed some ideas about a possible soil creation project involving Vashon Sand & Gravel, Island Spring, and Island Meadow.

Soil Amendments project (R6*) A 8/26 message from IERE to Ecy was discussed, which read:

I've attached the copies of the soils documents that I put together for addressing fertilizer contamination. One is a brochure to be used in lots of places, and the other is a poster to be used where fertilizers are sold. The idea is that we will be preparing books of information about the heavy metals in fertilizers and provide that to the vendors. They will then share that info with customers on request.

We have sorted the fertilizers into three groups: above the cleanup standards, below background and in-between. It looks like there are plenty of fertilizers available that are below background, so it is definitely possible to garden without making matters worse.

Can you review these documents and get back with me on approval? They appear to have been lost in the cracks in DoE.

Web page (D1) The most recent web-page usage report was briefly reviewed and approved.

Earthworks Environmental. *Independent review, non-technical summary and critique (RI-4)* The summary and critique of Ecy child use areas study were discussed, as was an 9/8 email message from Molly Gibbs of Ecy. Secretary Macdonald was asked to contact Kathy Lester for further discussion.

News articles (D3) The “Amendments Not Additions” draft was discussed. The Secretary agreed to send the comments to Earthworks.

VMICC HMRC

The 5 September meeting was discussed. The subject of editing of the video of the April 2003 symposium was reviewed, as was an email message from Kathy Seel of Ecy dated 12 August which stated:

I have passed the script on to our technical staff for their review and input. This will not be a "quickie" review. We are all booked up to our ears with end of old biennium and start up of new biennium activities. We will try to review, confer with each other, suggest changes/deletions and submit our combined recommendations to you in a reasonable amount of time. I just sent the script to Marian and Molly today. I don't know if either are here or on vacation, but will be checking in with them to discuss a rational timeline for all of us and then I will get back to you about it.

Ecology PPG 03-05 grant

The Board discussed the draft of the 2003-2005 agreement, sent by Kathy Seel with the comment:

Attached is a very rough draft of your new PPG. As you can see, I need more detailed information before I can send you the official draft grant to review. Please review and discuss the draft and send me (in writing) your proposed changes. I know Nan is on vacation, but even if she doesn't have input on this particular draft, there will be at least one more draft for her to comment on. The draft that will result from your input on this draft will be sent to our regional staff for their review and input. Your and their comments will be melded into the next draft. Thank you for providing the additional information I need to move forward on finalizing your PPG.

The version edited by Secretary Macdonald was reviewed, as it contained several major changes:

- it changed Ecy "approval" to "input" under the soil amendment project [page 4]
- it moved specific activities around to better correspond to the way IRPPC had organized the proposal
- it restored some text, which IRPPC had previously negotiated for the 2001-03 Agreement, to 2003-05 Task 3 that amplifies the meaning of "approval" [page 5]
- it added the activity of "review technical reports and prepare non-technical summaries" to Task 3 [page 6]
- it added text about the needs assessment survey to Task 4 [page 7].

The Board continues to find it confusing that the agreement has specific activities listed under more than one Task. The symposia, for example, are under Task 1, Task 2 and Task 4. This makes Treasurer Hammett's job of writing the progress reports more difficult than it should be, but may be unavoidable. The Secretary compared Ecy's proposed budget to the proposal, but that required some manipulation, since the proposal

format was 6 Tasks and the Agreement is 4 Tasks, and in the end simply confirmed that Ecy's figures match what IRPC had sent to Ecy in Feb 2003.

The Treasurer questioned the end date stated on the draft. Secretary Macdonald agreed to forward the comments and questions to Ms Seel.

The Board additionally reviewed a message from Ecy:

Temper of The Times Foundation, Inc. promotes the use of standard marketing concepts to increase environmental awareness. The Foundation provides funds to underwrite advertising designed to promote the conservation and restoration of native wildlife, plants, and ecosystems in the U.S. Application deadline October 15, 2003. Grants are typically between \$5,000-\$15,000.

For more information: <http://www.temperfund.org/>.

The consensus was to decline this opportunity.

9 September 2003
Agenda

	<i>Related documents</i>
1. Announcements	
2. Review of minutes from prior meeting (7/8/2003); altered process for approval	IRPPC Board Mtg 2003-07-08 Minutes.rtf
3. Treasurer's report	
Financial report	IRPPC_Treasurer_Rpt_7-15-03.doc
Final Work Progress Report	FINAL_WPR__6-03c.doc
4. Technical consulting services	
IERE	
Soil vendors (R6)	Ecy1995Guidance9130.pdf
Soil Amendments group (R6*)	Schenck email to Abbett 2003-08-26
webpage (D1)	HeavyMetalUsageReport-June03a.pdf
Earthworks summary/critique of Ecy child use areas study (R1-4)	
news articles (D3): soil sources; soil amendments; April symposium	Amendments Not Additions.doc
survey framework (D4)	
symposium evaluation (D7)	
Contracting process for 2003-05	
5. VMICC HMRC	
August meeting, November election	
Holly Taylor Transcript	Seel email 2003-08-12
6. Ecology PPG 2003-05 grant	
Draft Agreement	Seel email 2003-08-21 04Vashon.doc 04Vashon V1 comments-SM.rtf PPGbudget 03-05 V4.xls
Times Foundation funding?	Seel email 2003-08-28
7. Board membership and composition	

Next meetings

7:15pm, second Tuesday evening bi-monthly: 11 November (?), 13 January, 9 March.
Location: Vashon Chamber of Commerce office, 17232 Vashon Highway.