

Board of Directors  
Island Remediation and Public Participation Center (IRPPC)  
31 May 2001

Minutes of meeting

The meeting was convened at 7pm at Café Luna. Present were: President James English, Treasurer Nan Hammett, and Secretary Steven Macdonald. Director Macdonald was chosen to chair this meeting. The agenda is attached as the last page of these minutes.

**Announcements**

There was some brief discussion of the 11 June meeting on release of soil test data from the child use areas.

**Review and adoption of minutes from prior meeting**

Minutes of the 3 May meeting were approved.

**Board business: Report of ad hoc Committee on Bylaws**

The ad hoc Committee, composed of directors Hammett and Jacobovitch, proposed alterations in the following: Article I Section 1, to add the office of Vice President; Article I Section 2, to clarify the process of addition or removal of directors; Article I Section 6, to replace "President-Elect/Alternate" with "Vice President"; Article II Section 1, to specify the term of the Vice President; Article II Section 2, to replace "President-Elect/Alternate" with "Vice President"; Article II Section 3 (and subsequent sections) to be renumbered, adding a new Article II Section 3 specifying the duties of the Vice President, which consist of those previously specified for the President-Elect/Alternate in Section 2. These alterations were approved by unanimous vote of the Board. A copy of the revised Bylaws is appended to these minutes.

Discussion of the process for election of Officers, which is not specified in Article II Section 1 of the Bylaws, was deferred to follow further consideration by the ad hoc Committee. It was noted that, as a result of the alterations in the Bylaws, the terms of the President will end in December 2003, the VP and Secretary will end in December 2002, and the Treasurer will end in December 2001.

Director Macdonald was asked to confer with the office of the Washington State Secretary of State on the procedure for filing amended Bylaws.

**Development of work plan and Process for prioritization of projects listed under grant proposal**

Director Hammett led the discussion of the 5/28 draft workplan. A revised draft will be circulated to the Board prior to the next meeting.

**Process for criteria for contract awards and Process for announcement of "Request for Proposals" for contracted activities**

Discussion of this item was deferred to the next meeting.

**Liaison with concerned governmental agencies**

The Board decided to invite representatives of Public Health - Seattle & King County, and Washington State Department of Ecology, to the next meeting.

**Next meeting**

To be held 12 July 7:15pm at Café Luna.

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Agenda

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grant proposal**

**Process for criteria for contract awards and Process for announcement of "Request  
for Proposals" for contracted activities**

**Liaison with concerned governmental agencies**

**Next meeting**

To be scheduled.