

Board of Directors
Island Remediation and Public Participation Center (IRPPC)
6 September 2001

Meeting minutes

The meeting was convened at 7:15pm at Café Luna (and a premature unannounced closing forced relocation mid-meeting, to the Vashon school FamilyLink building.). Present were: President James English, Treasurer Nan Hammett, Secretary Steven Macdonald, Director Lyman Houghton, and guests Lee Miller (Treasurer of Vashon-Maury Island Community Council), Bonnie Meyer from Public Health-Seattle & King County, and Molly Gibbs from Washington State Dept. of Ecology. Director Macdonald was chosen to chair this meeting. The agenda is attached as the last page of these minutes.

Review and adoption of minutes from prior meeting

The minutes were adopted.

Board business: Report of ad hoc Committee on Bylaws

This item was deferred.

Review of 8/6 draft proposed PPG grant agreement from Kathy Seel of Ecology

Concerns were expressed about binding terms "will" and "shall", and the Board approved editing them to "may" in the revised draft we return to Ecology. Other suggestions for editing were also made, and approved by the Board. An electronic copy of the draft grant agreement was to be sought from Ecology, to facilitate editing.

Review of 8/27 draft Ecology-PHSKC SHA grant Scope of Work from Molly Gibbs of Ecology

This item was deferred for discussion at the 9/7 VMICC Arsenic-Lead Remediation Committee meeting.

Development of work plan

This item was deferred.

Process for "Request for Proposals" for contracted activities and Process for selection criteria for contract awards

Due to prolonged discussion of agenda item 4, insufficient time was available for full discussion of the handouts "Draft RFP for IRPPC Technical Consultant" and "Public Notice" [of the RFP], or the proposed timeline. The Board decided that consensus on the

wording of the PPG grant agreement, as well as a negotiated agreement between IRPPC and Ecology over the wording, was needed before the RFP could be issued.

Ecology Clean Water Fund grant process

This item was deferred.

Next meeting

Scheduled for 4 October, 7:15pm; location to be determined.

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Agenda

1. Announcements

2. Review and adoption of minutes from prior meeting

3. Board business: Report of ad hoc Committee on Bylaws

4. Review of 8/6 draft proposed PPG grant agreement from Kathy Seel of Ecology

**5. Review of 8/27 draft Ecology-PHSKC SHA grant Scope of Work from Molly
Gibbs of Ecology**

6. Development of work plan

**7. Process for "Request for Proposals" for contracted activities and Process for
selection criteria for contract awards**

8. Ecology Clean Water Fund grant process

9. ALRC topics

protocols for soil vendor testing methods

results from the soil/plant sampling done by Dr Schenck and colleagues

Ecology faxed response to the ALRC letter regarding the Interim Action Levels

determination methods

WSU Agricultural survey

Next meeting

Proposed: 4 October.