

Board of Directors  
Island Remediation and Public Participation Center (IRPPC)

18 June 2002  
Minutes

The meeting was convened at 7:15pm at the Vashon Chamber office. Present were: Board President James English, Secretary Steven Macdonald and Treasurer Nan Hammett. Director Macdonald chaired the meeting. The agenda is attached as the last page of these minutes.

**Announcements**

Due to confusion over the PO Box, a letter from Ecology from April has just surfaced. It referred to possible funding enhancements.

**Review and adoption of minutes from prior meeting (5/14/02)**

The minutes were adopted as submitted.

**Board membership**

Consensus held that it might be more easy to recruit new Board members after the phase of contract negotiations is complete.

**Technical consulting services**

Contracts negotiation was discussed. The Kleinfelder contract was reviewed, and questions arose:

- The contract references the Kleinfelder proposal (13082) in toto, but we have offered to fund them to conduct only some of the activities which they bid upon - R1, R2, R3, R4, D4, D7. We need language which indicates that we're not funding the entire proposal, but only part of it, and which specific parts.
- There is no term of contract statement.
- There seems to be no Change Order clause.

Secretary Macdonald offered to contact John Lillie with these concerns.

The IERE contract situation was reviewed. Secretary Macdonald offered to contact Ecology's Kathy Seel to attempt to set up a conference call.

**IRPPC projects**

The Soils education project was discussed, and Secretary Macdonald was named as lead for this activity; Treasurer Hammett offered to serve as well.

The symposia were discussed, with the consensus that IRPPC should offer to co-sponsor symposia with VMICC-HMRC: if the committee can organize symposia, IRPPC can use its Ecology Public Participation Grant funds to underwrite the costs. Possibly the first symposium could be held in the autumn, with quarterly meetings after that.

### **Financial affairs**

President English wrote checks. \$200 of the VMICC loan is to be repaid. A quarterly report is due to Ecology. A bank error seems to have resulted in a monthly charge of \$8.

### **VMICC HMRC meeting 6/7/02**

The discussion at the 6/7/02 meeting was reviewed.

### **Next meetings**

The date for the July meeting was changed to be Tuesday, 16 July. The date for the October meeting was changed to be Tuesday, 15 October.

18 June 2002  
Agenda

**1. Announcements**

**2. Review and adoption of minutes from prior meeting (5/14/02)**

**3. Board membership**

**4. Technical consulting services**

Contracts negotiation

Kleinfelder (R1, R2, R3, R4, D4, D7)

IERE (R5, R6, D1)

**5. IRPPC projects**

Soils education

Symposia

**6. Financial affairs**

**7. VMICC HMRC meeting 6/7/02**

Phytoremediation project

CCA-treated wood project

Medical care project - symptoms list

visit to Ruston site

**Next meetings**

7:15pm, second Tuesday evening of each month: 9 July, 10 September, 7 October (?).

Location: Vashon Chamber of Commerce office, Parker Plaza on Vashon Highway.